

Uxbridge Piano School

Safeguarding & Child Protection Policy

1. Policy Statement

At Uxbridge Piano School, safeguarding and promoting the welfare of children is central to all that we do. We are committed to ensuring that every child and young person who attends our lessons, activities, or events is safe, protected from harm, and supported to thrive in a secure environment.

We work in line with:

- Keeping Children Safe in Education (KCSIE)
- Working Together to Safeguard Children (HM Government)
- Local safeguarding partnership guidance

2. Scope

This policy applies to all staff, tutors, volunteers, contractors, and anyone representing Uxbridge Piano School in any capacity.

3. Designated Safeguarding Lead (DSL)

The DSL has overall responsibility for safeguarding within the school.

- Name: Andrei Pojoga
- Role: Designated Safeguarding Lead
- Phone: 07821460583
- Email: info@uxbridgepianoschool.co.uk

4. Safer Recruitment & DBS Checks

- All staff and volunteers undertaking regulated activity with children hold enhanced DBS checks with children's barred list information.
- Recruitment procedures follow safer recruitment principles, including identity checks, references, and safeguarding declarations.

5. Safeguarding Responsibilities

All staff and volunteers must:

- Be alert to signs of abuse, neglect, exploitation, or harm.
- Report safeguarding concerns immediately to the DSL.
- Maintain professional boundaries with pupils at all times.
- Complete safeguarding training appropriate to their role

6. Procedures for Concerns

Uxbridge Piano School follows clear procedures for responding to concerns:

- Child at risk of abuse/neglect: Report immediately to the DSL, who will escalate to children's social care as appropriate.
- Child-on-child abuse: All reports will be taken seriously, investigated by the DSL, and appropriate support provided.
- Concerns about adults working with children: Report immediately to the DSL, who will escalate to the Local Authority Designated Officer (LADO).
- Complaints relating to safeguarding: Managed by the DSL in line with safeguarding escalation procedures.

7. Code of Conduct

All staff and volunteers must:

- Treat pupils with dignity, fairness, and respect.
- Avoid one-to-one unsupervised situations where possible.
- Use appropriate language and behaviour at all times.
- Never engage in or tolerate bullying, harassment, or discriminatory behaviour.

8. Confidentiality & Record-Keeping

- All safeguarding concerns are recorded securely and shared only on a need-to-know basis.
- Records are stored in line with GDPR and safeguarding legislation.

9. Training & Awareness

- All staff and volunteers receive safeguarding and child protection training appropriate to their role.
- Refresher training is undertaken regularly.

10. Review of Policy

This policy is reviewed annually or sooner if legislation, guidance, or circumstances change.

Signed: _____



Andrei Pojoga, Designated Safeguarding Lead

Date: 01.10.2025